

## STANDARD FORM OF APPLICATION

Date .....

To

.....  
 .....

**Sir,**

I beg to apply for the post of ..... and furnish the facts as below. In case of any false statement, I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. .... (Rupees ..... ) vide T.V. No. .... is attached herewith.

*Signature of Applicant.*

1. Full name (in Capital Letters) with Address; if any :- Surname First.  
 (Please do not use any initials)  
 .....
2. Date of Birth :-  
 ..... Year ..... Month ..... Date
3. Place of Birth :-  
 .....  

Village / Town	Police Station	District	State
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4. Father's / Mother's & Husband's name (in case of married female) :-  
 (Please do not use any initials)  
 .....
5. Personal Description :-
 

A. Height : ..... M ..... CM	B. Colour of Eyes : .....
C. Colour of hair :	D. Visible distinguishing marks; if any :
.....	.....
6. A. Permanent Address in full :  
 .....  
 .....  
 .....  
 B. Present Address in full :  
 .....  
 .....  
 .....  
 C. If you have not resided at the above address continuously for the last four year, please give the other address where you have resided during the period :-  
 From : ..... To : Address : .....  
 .....  
 .....

7. Reference - Name & Address of two responsible persons in your localities who would be prepared to vouch for you :-

A. .... B. ....  
 .....  
 .....

8. Are you a citizen of India ? If so, how ? (Copy of citizenship certificate should be enclosed where necessary) :-

.....

9. Educational & other qualifications (Please attach copies of Certificates, Marksheets, etc. :-

Name of Institution & Address	Date of Entering	Date of Leaving	Examination Passed	Division	Subjects Taken

10. Community :- .....

(a) State your religion :-  
 .....  
 (b) Are you a member of SC / ST ? Answer 'Yes' or 'No'. If 'Yes', give particulars supported by a certificate (Copy to be enclosed :-

.....

11. Present occupation; if any :-

.....  
 .....  
 .....

12. Previous appointment held; if any :-

.....  
 .....  
 .....

13. Are you a temporary/retrrenched personnel of a Temporary Department of the Government of Meghalaya ? Answer 'Yes' or 'No'; if 'Yes', give particulars :-

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14. Are you a trained in or a member of the National Cadet Corps or Territorial Army ? If so, give particulars :-

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15. Are you married or unmarried ? .....

*Signature.*

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*Note :- Particulars are to be filled in below the column in the space provided.*