GOVERNMENT OF MEGHALAYA,
OFFICE OF THE DEPUTY COMMISSIONER ::RESUBELPARA
NORTH GARO HILLS DISTRICT ::

No.NGH/DSC/ADVT-6/2013/26,  Dated Resubelpara the 3rd August’2016.

ADVERTISEMENT

Applications in Standard Form are invited from the Candidates who are Citizens of India as defined in the Article-8 of the Constitution of India for the following post in the Scale of pay and qualification as noted below:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of post</th>
<th>Grade</th>
<th>No. of Post.</th>
<th>Scale of pay</th>
<th>Educational qualification</th>
<th>Remarks/Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Data Entry Operator</td>
<td>III</td>
<td>1</td>
<td>Rs.10,600-20,720/-p.m</td>
<td>Graduate</td>
<td>1 ½ year Computer Diploma in Computer Application/Science.</td>
</tr>
<tr>
<td>2</td>
<td>LDA-cum-Typist</td>
<td>III</td>
<td>6</td>
<td>Rs.9,200-18,020/-p.m</td>
<td>HSSLC Passed</td>
<td>Six months Diploma course in Computer with minimum typing speed of 30 wpm.</td>
</tr>
<tr>
<td>3</td>
<td>Gram Sevika</td>
<td>III</td>
<td>1</td>
<td>Rs.9,200-18,020/-p.m</td>
<td>HSSLC Passed</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Gram Sevak</td>
<td>III</td>
<td>1</td>
<td>Rs.9,200-18,020/-p.m</td>
<td>HSSLC Passed</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Tractor Driver</td>
<td>IV</td>
<td>1</td>
<td>Rs.8,300-16,270/-p.m</td>
<td>VIII passed preferably School Certificate counter signed by SDSEO</td>
<td>Driving Licence and Experience Certificate.</td>
</tr>
<tr>
<td>6</td>
<td>Sectional Assistant</td>
<td>III</td>
<td>4</td>
<td>Rs.8,300-16,270/-p.m</td>
<td>HSSLC Passed</td>
<td>-</td>
</tr>
<tr>
<td>7</td>
<td>Lower Division Clerk</td>
<td>III</td>
<td>2</td>
<td>Rs.8,300-16,270/-p.m</td>
<td>HSSLC Passed</td>
<td>Preferably Diploma in Computer.</td>
</tr>
<tr>
<td>8</td>
<td>Data Entry Operator</td>
<td>III</td>
<td>2</td>
<td>Rs.8,300-16,270/-p.m</td>
<td>HSSLC Passed</td>
<td>Diploma in Computer</td>
</tr>
<tr>
<td>9</td>
<td>Driver</td>
<td>IV</td>
<td>3</td>
<td>Rs.7,700-15,020/-p.m</td>
<td>VIII Passed preferably School Certificate counter signed by SDSEO</td>
<td>Driving licence and experience certificate</td>
</tr>
<tr>
<td>10</td>
<td>Enumerator</td>
<td>III</td>
<td>1</td>
<td>Rs.7,100-13,840/-p.m</td>
<td>Matriculate</td>
<td>Good computer knowledge.</td>
</tr>
<tr>
<td>11</td>
<td>Soil Field Worker</td>
<td>III</td>
<td>4</td>
<td>Rs.7,100-13,840/-p.m</td>
<td>HSSLC Passed</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Process Server/Peon/ Chowkidar</td>
<td>IV</td>
<td>13</td>
<td>Rs.6,500-12,700/-p.m</td>
<td>VIII Passed preferably School Certificate counter signed by SDSEO</td>
<td></td>
</tr>
</tbody>
</table>

AGE LIMIT,

The candidates should not be less than 18 years and not more than 27 years in age as on 1st January,2016. There is a relaxation of 5 years in the upper age limit for candidates belonging to scheduled Caste and Scheduled Tribe community. There will be no age bar for those applicants who are already in Govt. services, and they can apply through proper channel with No Objection Certificates (NOC) from concerned Department.
The candidates applying for the under mentioned posts shall have to take speed test/written test/viva-voce whenever conducted by the District Selection Committee, North Garo Hills, Resubelpara. Candidates must appear for speed test/written test/interview at his/her own expenses when called for.

Vacancies would be filled up as per the existing Reservation Policy of the Government of Meghalaya.

Other terms and conditions remain as per usual advertisement issued by this office from time to time.

EXAMINATION FEES,

a) Only DSC Challan shall be used for payment of the examination fee no other mode of payment will be accepted.

b) Examination fee of Rs.20/- (Rs.10/- for scheduled Tribe/Scheduled Caste and Ex-serviceman) shall be paid through challan payable at any branch of State Bank of India.

c) The DSC copy of the challan should be submitted along with the application form.

Application should be submitted in the Standard Form duly supported by testimonials as prescribed in Part IX of the Gazette of Meghalaya along with 3(three) copies of recent passport size photograph. The original Certificate are to be produced at the time of interview. Candidates failing to produce the aforementioned document on the day of interview will have their candidature immediately disqualified. Applicants are also to submit the self addressed stamp envelope (size 9"x4") while giving the application form.

Application will be received in the office of the Member Secretary, District Selection Committee (DSC) North Garo Hills District, Resubelpara. Last date for Receiving the application in 2nd September, 2016 at 5PM. Application submitted after due date will not be entertained under any circumstances.

Incomplete application shall be summarily rejected. The office shall not take any responsibility for delay a loss of communication of transit due to incorrect address.

Contact No. should be submitted along with the application form.


Copy to:

1. The Under Secretary to the Govt. of Meghalaya, Personnel & Admv. Reforms(B) Department, Shillong for favour of information.
2. All the District Heads. To display in the NOTICE BOARD of their respective office.
3. The District Employment Exchange Officer, NGHD, Resubelpara.
4. The District Information and Public Relation Officer, Resubelpara NGHD for wide publicity.
5. The District Informatics Associate, NIC, Resubelpara. To upload in the website.
6. The Members of the DSC, North Garo Hills, Resubelpara.
7. The Treasury Officer, Resubelpara, North Garo Hills District.
8. The Editor, Shillong Times/Salantini Janera with a request to publish the above advertisement in their Dailies and submit to bill for payment.

Member Secretary,
District Selection Committee,
North Garo Hills District,
Resubelpara.